

EnterpriseCC, LLC

Employment Application

Office. 201.266.0020

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E-mail. careers@enterprisecc.com

DATE OF APPLICATION:

GENERAL INFORMATION			
NAME			
ADDRESS			
	Street Address	City	State Zip Code
HOME PHONE			
CELL PHONE			
BIRTH DATE			
SSN:			
E-MAIL			
Are you a citizen of the United States of America?		YES	NO
If you answered "NO", are you authorized to work in the USA?	YES	NO	N/A
POSITION APPLIED FOR			
Have you applied to Enterprise Communication Consultants before?		YES	NO
If "YES", when & for what position?	DATE	POSITION	
CRIMINAL & DRIVER'S LICENSE INFORMATION			
DRIVER'S LICENSE #		STATE	
Have you been convicted of a motor vehicle offense? YES NO	If "YES", how many points do you currently have?		
Please list violations here:	N/A		
Have you ever been arrested, charged with a crime or disorderly persons offense?		YES	NO
If "YES", please disclose pertinent information here: N/A			

EDUCATION INFORMATION

HIGH SCHOOL

NAME			
DATES ATTENDED	FROM	TO	
DID YOU GRADUATE?	If "NO", was GED obtained?		
CUMULATIVE GPA			

COLLEGE

NAME			
DATES ATTENDED	FROM	TO	
MAJOR		MINOR	
DID YOU GRADUATE? YES NO			
IF "NO", WHY NOT?	N/A		
CUMULATIVE GPA			

OTHER (I.E. ADDITIONAL COLLEGES, SPECIALTY OR TRADE SCHOOLS)

NAME			
DATES ATTENDED	FROM	TO	
MAJOR		MAJOR	
DID YOU GRADUATE? YES NO			
IF "NO", WHY NOT?	N/A		
CUMULATIVE GPA			

OTHER (I.E. ADDITIONAL COLLEGES, SPECIALTY OR TRADE SCHOOLS)			
NAME			
DATES ATTENDED	FROM	TO	
MAJOR		MAJOR	
DID YOU GRADUATE? YES NO			
IF "NO", WHY NOT?	N/A		
CUMULATIVE GPA			
OTHER (I.E. ADDITIONAL COLLEGES, SPECIALTY OR TRADE SCHOOLS)			
NAME			
DATES ATTENDED	FROM	TO	
MAJOR		MAJOR	
DID YOU GRADUATE? YES NO			
IF "NO", WHY NOT?	N/A		
CUMULATIVE GPA			
OTHER (I.E. ADDITIONAL COLLEGES, SPECIALTY OR TRADE SCHOOLS)			
NAME			
DATES ATTENDED	FROM	TO	
MAJOR		MAJOR	
DID YOU GRADUATE? YES NO			
IF "NO", WHY NOT?	N/A		
CUMULATIVE GPA			

EMPLOYMENT INFORMATION

NAME			
DATES EMPLOYED	FROM	TO	
POSITION HELD		SUPERVISOR'S NAME	
DID YOU	LEAVE	TERMINATED	OTHER _____
FURTHER INFORMATION ON ABOVE? N/A			
MAY WE CONTACT THIS EMPLOYER	YES	NO	PHONE #
NAME			
DATES EMPLOYED	FROM	TO	
POSITION HELD		SUPERVISOR'S NAME	
DID YOU	LEAVE	TERMINATED	OTHER _____
FURTHER INFORMATION ON ABOVE? N/A			
MAY WE CONTACT THIS EMPLOYER	YES	NO	PHONE #
NAME			
DATES EMPLOYED	FROM	TO	
POSITION HELD		SUPERVISOR'S NAME	
DID YOU	LEAVE	TERMINATED	OTHER _____
FURTHER INFORMATION ON ABOVE? N/A			
MAY WE CONTACT THIS EMPLOYER			PHONE #

PROFESSIONAL REFERENCES

In the section below, please provide Enterprise Communications Contractors with three references that we may contact in regard to your work experience and professional capabilities. The below listed parties should be previously maintained professional relationships, and relatives may not be listed.

Phone numbers are REQUIRED.

NAME	
ADDRESS	
COMPANY NAME	
PHONE NUMBER	
RELATIONSHIP	
NAME	
ADDRESS	
COMPANY NAME	
PHONE NUMBER	
RELATIONSHIP	
NAME	
ADDRESS	
COMPANY NAME	
PHONE NUMBER	
RELATIONSHIP	

DISCLOSURE STATEMENT

I hereby certify that the facts contained in this employment application and its attachments are true, accurate, and complete to the best of my knowledge. I understand that falsifying or omitting facts or important information in any of my application materials is grounds for immediate dismissal. I give my consent to Enterprise Communication Consultants (EnterpriseCC, LLC) to contact any of my references and employers (except as noted), regarding my qualifications and information pertaining to my work record, work habits and performance while in their organization. I also authorize the educational institutions, which I have entered on this application, to release information pertaining to my enrollment, GPA, and degree(s) obtained.

I hereby understand and acknowledge that any employment relationship with this organization, with the exception of contracted employment, is of an “at will” nature, which means that the Employee may resign at any time and the Employer may discharge Employee at any time with or without cause. I also authorize Enterprise Communication Consultants (EnterpriseCC, LLC) to release the information contained herein and its findings and work history to other forms or persons upon request, within Enterprise Communication Consultants (EnterpriseCC, LLC) I also understand my failure to report to Enterprise Communication Consultants (EnterpriseCC, LLC) for work will indicate I have quit. I agree that, at random, or on demand,

I may be subject to drug screening. The results of such screening may result in termination. Refusal to take such screening may be grounds for termination. Further, I release all parties and persons from any and all liabilities for any damage that may result from furnishing such information to Enterprise Communication Consultants (EnterpriseCC, LLC), as well as from the use or disclosure of such information by Enterprise Communication Consultants (EnterpriseCC, LLC) or any of its agents, employees, or representatives. I certify that I am legally eligible to be employed in the United States, or will provide proof of eligibility within five business days of the date employment begins. I understand that acceptance of an offer of employment does not create a contractual obligation upon Enterprise Communication Consultants (EnterpriseCC, LLC) to employ me in the future.

Applicant	
SIGNATURE _____	DATE _____

OFFICE USE ONLY

REVIEWED BY			
DATE			
OFFER SUBMITTED	YES	NO	DATE SUBMITTED
ACCEPTED	YES	NO	DATE ACCEPTED